

City Council Meeting Minutes

THURSDAY November 19, 2020

VIA CONFERENCE CALL

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Casey Wheeler called the Regular Meeting to order at 6:15 pm. Public access and comment was available via published conference call number. No citizen call-in was conducted at this conference call meeting.

COUNCIL MEMBERS PRESENT:

Mayor Casey Wheeler
Councilor Karli Ebert
Councilor Sally Ann Marson
Councilor Gordon Thistle
Councilor Susan Ziglinski

COUNCIL MEMBERS ABSENT:

None

ALSO PRESENT:

Mike McGlothlin, City Administrator/Recorder

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **CITIZEN INPUT:** Councilor Marson shared three (3) comments that she had recently received from citizens who expressed appreciation for Public Works activities throughout the City, as well as comments received from St. Helens Garden Club members who appreciated all of the work that the Public Works Department has completed within Veterans Park.

AGENDA ITEM 3 **COUNCIL REPORTS:** None.

AGENDA ITEM 4 **STAFF REPORTS:**

4.1 Activity Report from the Public Works Superintendent: A written report from Public Works Superintendent Micah Rogers was submitted for the previous months activities.

4.2 Activity Report from the Police Operations Sergeant: A written report from Police Operations Sergeant Jerry Bartolomucci was submitted for the previous months activities.

AGENDA ITEM 5 **CONSENT AGENDA:**

5.1 Bills paid with check numbers 32793 through 32844 during the month of

October, 2020.

5.2 Financial Report for the month ending October 31, 2020.

5.3 Minutes of the October 15, 2020 Regular City Council Meeting.

AGENDA ITEM 6 UNFINISHED BUSINESS:

6.1 Second Reading of Council Bill 20-909: An Ordinance Relating to the City's Uniform Fire Code, Adopting the 2019 State of Oregon Uniform Fire Code as Amended, and Repealing Ordinance No. 00-556-O.

SECOND READING OF COUNCIL BILL 20-909 WAS CONDUCTED BY COUNCIL. MOVED (MARSON), SECONDED (EBERT) AND APPROVED UNANIMOUSLY TO APPROVE COUNCIL BILL 20-909.

AGENDA ITEM 7 NEW BUSINESS:

7.1 Council Bill 20-911: A Resolution Authorizing and Approving an Amended Clean Water State Revolving Fund Loan Agreement between the State of Oregon, Acting By and Through Its Department of Environmental Equality and the City of Columbia City, Oregon; Amending Resolution 17-1198-R.

MOVED (MARSON), SECONDED (ZIGLINSKI), AND APPROVED UNANIMOUSLY TO APPROVED COUNCIL BILL 20-911.

7.2 Council Bill 20-912: A Resolution Amending Resolution No. 04-823-R, Establishing the License Fees for Business Licenses, To Include an Annual License Fee for Short Term Rental (STR) Units.

MOVED (THISTLE), SECONDED (MARSON), AND APPROVED UNANIMOUSLY TO APPROVE COUNCIL BILL 20-912.

7.3 Council Bill 20-913: A Resolution Amending Resolution No. 00-697-R, a Resolution Establishing the License Fees for Business Licenses as Allowed Under Ordinance No. 400.

MOVED (MARSON), SECONDED (ZIGLINSKI), AND APPROVED UNANIMOUSLY TO APPROVE COUNCIL BILL 20-913.

7.4 Council Bill 20-914: An Ordinance Amending Ordinance No. 20-920-O, The Columbia City Development Code, Chapter 7.60 (C) Commercial Zone,

MOVED (ZIGLINSKI), SECONDED (THISTLE), AND APPROVED UNANIMOUSLY TO APPROVE COUNCIL BILL 20-914.

7.5 First Reading of Council Bill 20-915: An Ordinance Amending Ordinance No. 346, Establishing Regulations and Rates for the City Water System.

COUNCIL CONDUCTED THE FIRST READING OF COUNCIL BILL 20-915.

7.6 First Reading of Council Bill 20-916: An Ordinance Amending Ordinance No. 18-709-O; An Ordinance Regulating the Use of Public and Private Sewers and Drains, Private Sewage Disposal, the Installation and Connection of Building Sewers, and the Discharge of Waters and Wastes into the Public Sewer System(s); and Providing Penalties for Violations Thereof in the City of Columbia City, Columbia County, Oregon.

COUNCIL CONDUCTED THE FIRST READING OF COUNCIL BILL 20-916.

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7.7 Review, discussion, and approval of a Settlement Agreement between the City of Columbia City and PCR, Inc. in regards to the 2019 Water System Improvement Project.

MOVED (ZIGLINSKI), SECONDED (MARSON), AND APPROVED UNANIMOUSLY TO APPROVE THE SETTLEMENT AGREEMENT AS DRAFTED.

7.8 First Reading of Council Bill 20-917: An Ordinance Renewing a Garbage Drop Box Franchise, and Repealing Ordinance No. 10-664-O.

COUNCIL CONDUCTED THE FIRST READING OF COUNCIL BILL 20-917.

AGENDA ITEM 8

OTHER BUSINESS:

8.1 The City Administrator/Recorder and Council discussed the following issues and activities:

Matt Brown, Assistant City Manager for the City of St. Helens, joined the Council meeting in order to brief Council on a broadband initiative and project that is currently being conducted within his jurisdiction. Mr. Brown provided Council with an overview of the project to date with hopes of soliciting support from both Columbia City as well as the City of Scappoose. At the conclusion of Mr. Brown's briefing City Council, by consensus, agreed to proceed with a community needs assessment in order to gauge the need within the City for improved broadband services via the utility project.

The City's annual external audit has been completed with all funds appropriately accounted for. The City Administrator will be participating in an audit exit interview with the City's auditors next week and will be forwarding the annual financial audit report as it is completed and received.

The City's ePermitting system is fully operational at this time within the Planning Department. Helen Johnson has done a tremendous job in heading up this project which will benefit both citizens and contractors alike.

AGENDA ITEM 9

ADJOURNMENT

9.1 There being no further business to come before the Council, the meeting adjourned at 7:03 pm.

APPROVED:

Casey Wheeler
Mayor

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ATTEST:

Michael S. McGlothlin
City Administrator/Recorder