

# City Council Meeting Minutes

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THURSDAY June 17, 2021

VIA CONFERENCE CALL

Phone: 425-436-6318

Access Code: 752011\*

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

## AGENDA ITEM 1

### CALL TO ORDER/ROLL CALL:

#### CONVENED:

Mayor Casey Wheeler called the Regular Meeting to order at 6:15 pm. Public access and comment was available via published conference call number.

#### COUNCIL MEMBERS PRESENT:

Mayor Casey Wheeler  
Councilor Gordon Thistle  
Councilor Jeff Reinan  
Councilor Sue Ziglinski

#### COUNCIL MEMBERS ABSENT:

Councilor Katrina Claridge

#### ALSO PRESENT:

Mike McGlothlin, City Administrator/Recorder

#### ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

## AGENDA ITEM 2

### PUBLIC HEARINGS:

#### 2.1 Public Hearing: To discuss the proposed use of State Revenue Sharing Funds for the fiscal year beginning July 1, 2021 as approved by the Budget Committee.

MAYOR WHEELER OPENED THE PUBLIC HEARING FOR COMMENT. NO PUBLIC COMMENT WAS PROVIDED. MAYOR WHEELER CLOSED THE PUBLIC HEARING.

#### 2.2 Public Hearing: To discuss the budget for the fiscal year beginning July 1, 2021 as approved by the Budget Committee.

MAYOR WHEELER OPENED THE PUBLIC HEARING FOR COMMENT. NO PUBLIC COMMENT WAS PROVIDED. MAYOR WHEELER CLOSED THE PUBLIC HEARING.

#### 2.3 Public Hearing: To discuss the proposed 1% increase to water rates and 3% increase to sewer rates for the City of Columbia City, Oregon; to take effect on June 26, 2021.

MAYOR WHEELER OPENED THE PUBLIC HEARING FOR COMMENT. NO PUBLIC COMMENT WAS PROVIDED. MAYOR WHEELER CLOSE THE PUBLIC HEARING.

**AGENDA ITEM 3**      **CITIZEN INPUT:** None

**AGENDA ITEM 4**      **COUNCIL REPORTS:**

**4.1 Minutes of the June 1, 2021 Parks Committee (Chari Claridge):** Written minutes from the meeting were submitted for review and the record.

**AGENDA ITEM 5**      **STAFF REPORTS:**

**5.1 Activity Report from the Public Works Director.** A written report from the Public Works Superintendent, Micah Rogers, was submitted documenting the previous month's activities.

**AGENDA ITEM 6**      **CONSENT AGENDA:**

**6.1 Bills paid with check numbers 33158 through 33202 during the month of May, 2021.**

**6.2 Financial Report for the month ending May 31, 2021.**

**6.3 Minutes of the May 20, 2021 Regular City Council Meeting.**

**6.4 Minutes of the June 4, 2021 Budget Committee.**

COUNCIL APPROVED THE CONSENT AGENDA BY UNANIMOUS ROLL CALL VOTE.

**AGENDA ITEM 7**      **UNFINISHED BUSINESS:**

**7.1 Second Reading of Council Bill 21-925: An Ordinance Declaring the City's Election to Receive State Revenues.**

COUNCIL CONDUCTED THE SECOND READING OF COUNCIL BILL 21-925. MOVED (ZIGLINSKI), SECONDED (REINAN) AND APPROVED UNANIMOUSLY TO APPROVE COUNCIL BILL 21-925.

**AGENDA ITEM 8**      **NEW BUSINESS:**

**8.1 Review and discussion of the budget for the fiscal year beginning July 1, 2021 as approved by the Budget Committee.**

WITH NO FURTHER DISCUSSION OR QUESTIONS RELATED TO THIS AGENDA ITEM COUNCIL PROCEEDED WITH NEXT NEW BUSINESS ITEM(S) AND THE REMAINDER OF THE AGENDA.

**8.2 Council Bill 21-927: A Resolution Adopting the Budget, Make Appropriations, Imposing Taxes, and Categorizing Taxes for the 2021-22 Fiscal Year.**

MOVED (ZIGLINSKI), SECONDED (THISTLE) AND APPROVED UNANIMOUSLY TO APPROVE COUNCIL BILL 21-927.

**8.3 Council Bill 21-928: A Resolution Providing for Water Rates and Charges for the City of Columbia City; Amending Sections 1 and 2 of Resolution 20-1253-R.**

MOVED (THISTLE), SECONDED (REINAN), AND APPROVED UNANIMOUSLY TO APPROVE COUNCIL BILL 21-928.

**8.4 Council Bill 21-929: A Resolution Adopting Sewer Charges and Rates for the City of Columbia City in accordance with Ordinance No. 470; Rescinding**

**Resolution No.'s 20-1254-R and 20-1259-R.**

MOVED (ZIGLINSKI), SECONDED (REINAN) AND APPROVED UNANIMOUSLY TO APPROVE COUNCIL BILL 21-929. .

**8.5 Review and discussion regarding the Columbia City rate changes for garbage service as submitted by Hudson Garbage Service.**

JOSH BROWN, DISTRICT MANAGER FOR HUDSON GARBAGE SERVICE, REVIEWED THE PROVIDED RATE CHANGE MATERIAL WITH THE COUNCIL AND, WITH NO QUESTIONS POSED BY COUNCIL AND/OR CITIZENS, IT WAS MOVED (THISTLE), SECONDED (REINAN), AND APPROVED UNANIMOUSLY TO APPROVE THE RATE CHANGES AS SUBMITTED.

**8.6 Review, discussion and consideration of an Application for Exception Permit for Recreational Vehicle, Boat or Trailer in Right-of-Way (ROW).**

MOVED (THISTLE), SECONDED (ZIGLINSKI) AND APPROVED UNANIMOUSLY TO APPROVE THE EXCEPTION PERMIT FOR RECREATIONAL VEHICLE, BOAT OR TRAILER IN RIGHT-OF-WAY (ROW) AS SUBMITTED.

**AGENDA ITEM 9**

**OTHER BUSINESS:**

**9.1** The City Administrator/Recorder and Council discussed the following issues and activities:

The City Council and Administrator discussed the format for the July 15<sup>th</sup> City Council meeting and decided that this meeting will be held via Zoom; with subsequent Council meeting formats decided on a case-by-case basis. The City Administrator will schedule and coordinate the meetings through the City's Zoom account.

The American Red Cross has reached out to the City in order to continue the partnership of using the City's Community Hall for blood donation drives. The organization has reserved space at the Community Hall for their next drive on August 4, 2021; with subsequent drives to be scheduled October – December of 2021.

With the City entering the final year of its five-year Police Department Local Option Levy re-certification, the City is getting ready to seek its second five-year recertification and the City Administrator informed Council that educational material will be going out to the public in the next monthly newsletter. The City has the option of seeking this re-certification at either the November 2021 Special Election and/or the May 2022 Primary Election. Discussion took place regarding the amount of the local option levy to be placed on the ballot and the consensus of Council was reached for the amount of the levy to remain at \$0.67 per \$1,000.00 of assessed value. The City Administrator will continue working with the County Elections Office on getting the measure filed and before the voters at the applicable election.

With the formulation of the annual water/sewer rates for commercial businesses within the City it was found that two businesses, The Caples House Museum and the Pacific Athletic Club, had water leaks that greatly skewed the data used to formulate the upcoming years base rates. Upon recommendation from staff, and the consensus of Council, it was decided to utilize the most recent year of data with no leaks having occurred in

4 - Regular City Council Meeting  
June 17, 2021

order to identify a base rate that accurately reflects water and sewer usage for these two businesses.

**AGENDA ITEM 10      ADJOURNMENT**

- 10.1**      There being no further business to come before the Council, the meeting adjourned at 6:47 pm.

APPROVED:

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Casey Wheeler  
Mayor

ATTEST:

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Michael S. McGlothlin  
City Administrator/Recorder