

# City Council Meeting Minutes

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THURSDAY August 19, 2021

## Zoom Meeting Access Information:

<https://zoom.us/j/91299500792?pwd=amU4aC85UIBNUUtmNHZ1aUkvQUIVdz09>

Meeting ID: 912 9950 0792 Passcode: 567599 Phone access: +1 669 900 6833

## CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

### AGENDA ITEM 1 CALL TO ORDER/ROLL CALL:

#### CONVENED:

Mayor Casey Wheeler called the Regular Meeting to order at 6:30 pm. Public access and comment was available via published Zoom meeting access information.

#### COUNCIL MEMBERS PRESENT:

Mayor Casey Wheeler  
Councilor Gordon Thistle  
Councilor Katrina Claridge  
Councilor Sue Ziglinski

#### COUNCIL MEMBERS ABSENT:

Councilor Jeff Reinan

#### ALSO PRESENT:

Mike McGlothlin, City Administrator/Recorder

#### ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

### AGENDA ITEM 2 CITIZEN INPUT:

2.1 Katrina Clift, of 3005 Seventh Street, spoke with Council in regards to an agreement to maintain the Right-of-Way (ROW), located at Seventh and Penn Streets that was extended in 2014 by then City Administrator Leahnette Rivers. The City Administrator said that he recommended Mrs. Clift to approach Council regarding this agreement as that at the time the agreement was offered the City did not have a codified ordinance requiring adjoining property owners to maintain the ROW, as is now the case. This would also allow Council to review the correspondence between the City and Mrs. Clift so that a decision to whether or not grant the exception to the ordinance could be made. After review and deliberation the Council approved unanimously to continue the agreement to maintain this ROW area as committed to by the previous City Administrator.

Gina Wilson, of 2450 Seventh Street, asked staff about the agreement between the City and Mr. Arlyn Aldrich, the property owner of 2620 Sixth Street who currently lives out of the City. The City Administrator reviewed the Council approved agreement conditions with Mrs. Wilson regarding this property and Mrs. Wilson had no further questions regarding the issue.

### AGENDA ITEM 3 COUNCIL REPORTS:

#### 3.1 Minutes of the August 3, 2021 Parks Committee Meeting (Chair Claridge).

Written minutes were submitted for the committee meeting.

**AGENDA ITEM 4      STAFF REPORTS:**

**4.1 Activity Report from the Public Works Director.** A written report from the Public Works Director, Micah Rogers, was submitted documenting the previous month's activities.

**4.2 Activity Report from the Police Operations Sergeant.** A written report from the Police Operations Sergeant, Jerry Bartolomucci, was submitted documenting the previous month's activities.

**AGENDA ITEM 5      CONSENT AGENDA:**

**5.1 Bills paid with check numbers 33250 through 33308 during the month of July, 2021.**

**5.2 Minutes of the July 15, 2021 Regular City Council Meeting.**

**5.3 Minutes of the July 26, 2021 Special City Council Meeting.**

COUNCIL APPROVED THE CONSENT AGENDA BY UNANIMOUS ROLL CALL VOTE.

**AGENDA ITEM 6      UNFINISHED BUSINESS: None**

**AGENDA ITEM 7      NEW BUSINESS:**

**7.1 Council Bill 21-932: A Resolution Authorizing a Transfer of Appropriations Within the General Fund During the Fiscal Year Beginning July 1, 2021.**

MOVED (THISTLE), SECONDED (ZIGLINSKI) AND APPROVED UNANIMOUSLY TO APPROVE COUNCIL BILL 21-932.

**7.2 Presentation by Paul Vogel, Executive Director of the Columbia Economic Team.**

PAUL VOGEL PROVIDED AN INDEPTH REVIEW OF THE ECONOMIC DEVELOPMENT ACTIVITIES CONDUCTED TO DATE BY THE COLUMBIA ECONOMIC TEAM. MATERIALS FOR THIS UPDATE ARE INCLUDED WITHIN THE CITY COUNCIL MEETING AGENDA PACKET AS SUPPORTING DOCUMENTATION. AT THE CONCLUSION OF THE PRESENTATION MR. VOGEL ALSO REQUESTED THAT COLUMBIA CITY DONATE A \$10,000.00-\$15,000.00 PORTION OF THEIR 2021 AMERICAN RESCUE PLAN ACT (ARPA) FUNDS TOWARDS THE DEVELOPMENT OF A SMALL BUSINESS RESOURCE CENTER WITHIN COLUMBIA COUNTY. SUPPORTING DOCUMENTS FOR THIS REQUEST AND PROPOSAL ARE ALSO ATTACHED TO THE MEETING AGENDA PACKET. AT THE CONCLUSION OF THE PRESENTATION COUNCIL DIRECTED THE CITY ADMINISTRATOR TO REVIEW THE REQUEST FURTHER AND SUBMIT A RECOMMENDATION TO COUNCIL AT THE SEPTEMBER 16, 2021 REGULAR CITY COUNCIL MEETING FOR THEIR CONSIDERATION.

**7.3 Review, discussion and consideration for approval of a renewal to an Intergovernmental Agreement for Water Filtration Discharge between the Cities of St. Helens, Oregon and Columbia City, Oregon.**

MOVED (CLARIDGE), SECONDED (ZIGLINSKI) AND APPROVED UNANIMOUSLY TO APPROVE THE RENEWAL OF THE INTERGOVERNMENTAL AGREEMENT AS SUBMITTED.

**7.4 Review, discussion and consideration for approval of a License Agreement- Commercial, between the Port of Columbia County and the City of Columbia City, Oregon.**

MOVED (THISTLE), SECONDED (ZIGLINSKI) AND APPROVED UNANIMOUSLY TO APPROVE THE LICENSE AGREEMENT-COMMERCIAL AS SUBMITTED BETWEEN THE PORT OF COLUMBIA COUNTY AND THE CITY OF COLUMBIA CITY, OREGON.

**7.5 Review, discussion and consideration for approval of a request in utility billing reduction, as submitted by Marlee Allison of 3520 Park Drive.**

MOVED (THISTLE), SECONDED (CLARIDGE) AND APPROVED UNANIMOUSLY TO APPROVE A 20% REDUCTION IN THE AFOREMENTIONED UTILITY BILL.

**AGENDA ITEM 8      OTHER BUSINESS:**

**8.1** The City Administrator/Recorder and Council discussed the following issues and activities:

The City Administrator sought Council input about the observation of the recently recognized new federal holiday of Juneteenth. After discussion, and in regards to the necessary policy change under resolution, Council directed the City Administrator to draft the necessary resolution and to present it to Council for their approval at the September 16, 2021 Regular City Council meeting.

Due to the recent COVID-19 spikes the event to honor the past service of Councilors Marson and Ebert, along with Police Officer Alex Bubar, has been postponed to a later date. City staff will coordinate a future date for this event when it is deemed safe to do so.

The City Administrator shared with Council initial projections for a potential increase in the City's Local Option Levy for Police Services during the May, 2022 election cycle. With a current baseline amount of approximately \$130,000.00 raised per year at the \$0.67 per \$1,000.00 of assessed value; a 25% increase would raise approximately \$162,500.00 per year, a 50% increase would raise approximately \$195,000.00 per year, a 75% increase would raise approximately \$227,500.00 per year and a 100% increase would raise approximately \$260,000.00. While none of these amounts would fully fund the Police Department at its current service levels, the Council directed the City Administrator to present a staffing report that would show the projected increases to service levels if additional funding was sought. The staffing report will be compiled and presented by the City Administrator at the September 16, 2021 Regular City Council meeting.

**AGENDA ITEM 9      ADJOURNMENT:**

**9.1** There being no further business to come before the Council, the meeting adjourned at 7:43 pm.

APPROVED:

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Casey Wheeler  
Mayor

ATTEST:

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Michael S. McGlothlin  
City Administrator/Recorder