

City Council Meeting Minutes

THURSDAY December 16, 2021

Zoom Meeting Access Information:

<https://us06web.zoom.us/j/83151566300?pwd=L3MzNWRGK01OQzNJV0NONjBIK0UrZz09> Meeting ID: 831 5156 6300
Passcode: 076474 Phone: +1 669 900 6833 US
CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Casey Wheeler called the Regular Meeting to order at 6:30 pm. Public access and comment were available via published Zoom meeting access information.

COUNCIL MEMBERS PRESENT:

Mayor Casey Wheeler
Councilor Gordon Thistle
Councilor Katrina Claridge
Councilor Jeff Reinan

COUNCIL MEMBERS ABSENT:

Councilor Sue Ziglinski

ALSO PRESENT:

Mike McGlothlin, City Administrator/Recorder

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **CITIZEN INPUT:** None

AGENDA ITEM 3 **COUNCIL REPORTS:** None

AGENDA ITEM 4 **STAFF REPORTS:**

4.1 **Activity Reports from the Public Works Superintendent; for months Sept. – Nov.**
Written activity reports were submitted by the Public Works Superintendent, Micah Rogers, for the noted months.

4.2 **Activity Reports from the Police Operations Sergeant; for months Sept. – Nov.**
Written activity reports were submitted by the Police Operations Sergeant, Jerry Bartolomucci, for the noted months.

AGENDA ITEM 5 **CONSENT AGENDA:**

5.1 **Bills paid with check numbers 33447 through 33495 during the month of November 2021.**

5.2 **Minutes of the November 18, 2021 Regular City Council Meeting.**

5.3 **Expense v. Budget Report for the period ending November 30, 2021.**

5.4 Re-appointment of Barbara Gordon and Suella Kovich to the Audit Committee.

5.5 Re-appointment of Rich Bailey, Durrell Kearsley, Randy May, and Dave Sass to the Building Appeals Board.

COUNCIL APPROVED THE CONSENT AGENDA BY UNANIMOUS ROLL CALL VOTE.

AGENDA ITEM 6 **UNFINISHED BUSINESS:** None

AGENDA ITEM 7 **NEW BUSINESS:**

7.1 Presentation of TextMyGov program as conducted by Jerica Jensen, Sales Executive from TextMyGov.

JERICA JENSEN, SALES EXECUTIVE FROM TEXTMYGOV, CONDUCTED THE PRESENTATION REGARDING THE BENEFITS OF THE PROGRAM FOR THE CITY IN UTILIZING THE SERVICE AS ANOTHER TOOL FOR COMMUNITY COMMUNICATION RELATING TO INFORMATION DISSEMINATION, PROBLEM REPORTING, AND ALERT NOTIFICATION. AT THE CONCLUSION OF THE PRESENTATION, COUNCIL ELECTED TO TAKE NO FURTHER ACTION AT THIS TIME.

7.2 Presentation of ClearGov program as conducted by Michael Lepore, Account Executive from ClearGov.

MICHAEL LEPORE, ACCOUNT EXECUTIVE FROM CLEARGOV, CONDUCTED THE PRESENTATION ABOUT THE BENEFITS OF THE PROGRAM FOR THE CITY IN REGARD TO CAPITAL IMPROVEMENT PROJECT MANAGEMENT, OPERATIONAL BUDGETING FOR THE CITY, OVERALL BUDGET FORMULATION, MANAGEMENT, AND DISEMINATION OF THE CITY'S FINANCIAL INFORMATION TO THE PUBLIC. MR. LEPORE SHOWED HOW THE PROGRAM WAS TO BE UTILIZED IN ORDER TO INCREASE THE EFFICIENCY OF THE BUDGETING PROCESS FOR ALL INVOLVED: DEPARTMENT HEADS, COMMITTEE MEMBERS DURING THE FORMULATION OF THE CITY'S CAPITAL IMPROVEMENT PLAN, THE BUDGET COMMITTEE, CITY COUNCIL, AND THE CITY ADMINISTRATOR AS THE BUDGET OFFICER. MR. LEPORE ALSO INFORMED COUNCIL ON THE CONNECTIVITY OF THE PROGRAM TO THE CITY'S EXISTING FINANCIAL MANAGEMENT SYSTEM, SPRINGBROOK, AND THAT PROGRAM COSTS WERE AN ALLOWABLE EXPENSE FOR TECHNOLOGY IMPROVEMENTS UNDER THE ARPA 2021 GUIDELINES. DISCUSSION TOOK PLACE AMONGST COUNCIL IN REGARD TO THE BENEFITS AND COSTS OF THE PROPOSED PROGRAM WHICH RESULTED IN COUNCILOR CLARDIGE MAKING A MOTION TO APPROVE THE PROGRAM, COUNCILOR THISTLE SECONDING THE MOTION, AND COUNCIL UNANIMOUSLY APPROVING THE PROGRAM.

7.3 Council Bill 21-936: Ratification of a Resolution Amending the Rental Agreement, Rules, Regulations and Rates for the Columbia City Community Hall; as Adopted by Resolution No. 19-1242-R.

MOVED (THISTLE), SECONDED (CLARIDGE), AND VOTED UNANIMOUSLY TO APPROVE THE RATIFICATION OF COUNCIL BILL 21-936.

7.4 Review, discussion and consideration for approval of submitted Columbia City ARPA 2021 Projects.

MOVED (REINAN), SECONDED (THISTLE), AND VOTED UNANIMOUSLY TO APPROVE THE CITY'S ARPA 2021 PROJECTS AS SUBMITTED TO DATE BY THE CITY ADMINISTRATOR.

7.5 Review, discussion and consideration for approval of memorandum, as

3 Regular City Council Meeting
December 16, 2021

submitted by the City Administrator, regarding the Local Option Levy for City of Columbia City, Oregon Law Enforcement Services.

MOVED (THSTLE), SECONDED (REINAN), AND VOTED UNANIMOUSLY TO APPROVE THE MEMORANDUM AS SUBMITTED BY THE CITY ADMINISTRATOR.

AGENDA ITEM 8 **OTHER BUSINESS:** None.

AGENDA ITEM 9 **ADJOURNMENT:**

9.1 There being no further business to come before the Council, the meeting adjourned at 7:32 pm.

APPROVED:

Casey Wheeler
Mayor

ATTEST:

Michael S. McGlothlin
City Administrator/Recorder