

City Council Meeting Minutes

THURSDAY July 21, 2022
COLUMBIA CITY COMMUNITY HALL
1850 SECOND STREET

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Casey Wheeler called the Regular Meeting to order at 6:30 pm.

COUNCIL MEMBERS PRESENT:

Mayor Casey Wheeler
Councilor Gordon Thistle
Councilor Katrina Claridge

COUNCIL MEMBERS ABSENT:

Councilor Jeff Reinan
Councilor Sue Ziglinski

ALSO PRESENT:

Mike McGlothlin, City Administrator/Recorder
Kim Karber, Office Supervisor/Finance Clerk

ATTORNEY PRESENT: No.

A quorum was present and due notice had been published.

AGENDA ITEM 2 **CITIZEN INPUT:**

2.1 Review, discussion, and consideration of approval for the installation of a stop sign at the intersection of I Street and The Strand, as submitted by Joe Pecore of 1925 The Strand.

MR. PECORE HAD SUBMITTED A WRITTEN REQUEST THAT IS CONTAINED WITHIN THE CITY COUNCIL'S MEETING PACKET, PRIMARILY, FOR A STOP SIGN TO BE PLACED AT THE REFERENCED INTERSECTION AND, SECONDLY, FOR GRAVEL TO BE PLACED ADJACENT TO PIXIE PARK. AFTER DISCUSSION TOOK PLACE, BY CONSENSUS, CITY COUNCIL APPROVED THE REQUEST AS IT WAS SUBMITTED.

AGENDA ITEM 3 **COUNCIL REPORTS:** None

AGENDA ITEM 4 **STAFF REPORTS:**

4.1 Activity Reports from the Police Operations Sergeant.

A written activity report was submitted by the Police Operations Sergeant, Jerry Bartolomucci, for the previous month's departmental activity.

AGENDA ITEM 5 **CONSENT AGENDA:**

5.1 Bills paid with check numbers 33807 through 33859 during the month of June 2022.

5.2 Expense v. Budget Report for the period ending June 30, 2022.

COUNCIL APPROVED THE CONSENT AGENDA BY UNANIMOUS ROLL CALL VOTE.

AGENDA ITEM 6 **UNFINISHED BUSINESS:** None.

AGENDA ITEM 7 **NEW BUSINESS:**

7.1 **Review, discussion, and consideration for approval of August 13, 2022, street closure request, as submitted by Columbia City Friend of Library President Kay Brown, for the Columbia City Celebration.**

MOVED (THISTLE), SECONDED (CLARIDGE) AND VOTED UNANIMOUSLY TO APPROVE THE REQUESTED STREET CLOSURE.

7.2 **Review, discussion, and selection of 2023 League of Oregon Cities (LOC) Legislative Priorities, as requested by the League.**

BY CONSENSUS OF COUNCIL, THE LEGISLATIVE PRIORITIES AVAILABLE FOR CONSIDERATION WERE REVIEWED AND SELECTED BY THE CITY COUNCIL. THESE PRIORITIES INCLUDED: FULL FUNDING AND ALIGNMENT FOR STATE LAND USE INITIATIVES, PROTECTING PUBLIC EMPLOYEES AND OFFICIALS, PROPERTY TAX REFORM, CYBERSECURITY AND PRIVACY, BROADBAND INFRASTRUCTURE AND PLANNING INVESTMENT, AND ECONOMIC DEVELOPMENT INCENTIVES. THE CITY ADMINISTRATOR WAS DIRECTED TO FILE THE COUNCIL'S SELECTION ON BEHALF OF COLUMBIA CITY.

7.3 **Review, discussion, and consideration for approval of Amendment No. 2 to State/Local Agreement for Recreation Trails Grant Program; as submitted on behalf of the Tivers Walk Trail System Project.**

MOVED (CLARIDGE), SECONDED (THISTLE), AND VOTED UNANIMOUSLY TO APPROVE AMENDMENT NO. 2 AS SUBMITTED.

AGENDA ITEM 8 **OTHER BUSINESS:** The City Administrator discussed the following items with Council:

1. After having gone through the annual budget process, the City received an invoice for annual dues from the Columbia Economic Team (CET) that exceeded the budgeted amount for this expense by \$375.00, with the invoice totaling \$2,875.00. The City Administrator reached out to CET personnel to research the dues increase and was informed that the CET Board had increased the dues for member agencies at their September Board meeting, which fell after the City had adopted its budget for the upcoming year. The City Administrator informed CET staff that since this had occurred he would have to take the issue before the City Council in order to seek further guidance for how they would like to proceed as additional revenues would have to be appropriated through the contingency/appropriations process.

After discussion, the City Council decided by consensus to no longer be a member agency with the CET due to the lack of return on its investment for the needs of the City. The City Administrator was then directed to inform CET personnel of Council's decision.

2. The City Administrator briefed Council on a number of items that are in need of correction at the Community Hall, after an inspection of the facilities was conducted by the Fire Marshal and Building Official. These items consist of: securing the pocket door leading into the Community Hall kitchen, the installation of an additional "crash bar" at the narrow portion of the front door to the Community Hall, installing an illuminated sign over the door leading into the kitchen, and raising of the rear deck and stairs leading from the kitchen to the rear exit of the building. The City has also been informed that an additional access/egress door will have to be installed at the Community Hall, due to fire

code requirements, and that renters of the Community Hall cannot use the kitchen stove, nor can they serve alcoholic beverages during a rental event, until the additional access/egress door has been installed. The only option the City has in order to avoid the installation of the additional door would be the abandonment of the kitchen from the Community Hall.

By consensus of the Council, it was decided to retain the kitchen for the Community Hall and begin the required steps for installation of the additional door. The City Administrator said that he would begin coordination for the installation of the door as well as ensuring that the additional items mentioned earlier were corrected.

3. Craig Byrd, the owner of the property along Chimes Crest Road that is located within the City and is being considered for residential development, contacted the City Administrator regarding the condition of his property which was in violation of the City Ordinance regulating overgrown lots. Mr. Byrd said that the company that had been keeping the lot cut had experienced equipment failure and was waiting on parts so that the mowing machinery could be repaired. Due to supply chain issues, delays in receiving these parts had occurred, thus ending in his property becoming overgrown. Mr. Byrd requested the consideration of either working with him on time to get the lot back in order or that he hire the Public Works Department to cut the lot.

The City Administrator recommended to Council an extension of time in dealing with this issue as the alternate proposal would not be appropriate or feasible for Public Works staff to take on. By consensus of Council, an extension of time, coordinated through the City Administrator, was granted.

AGENDA ITEM 9

ADJOURNMENT:

- 9.1 There being no further business to come before the Council, the meeting adjourned at 7:21 pm.

APPROVED:

Casey Wheeler
Mayor

ATTEST:

Michael S. McGlothlin
City Administrator/Recorder