

City Council Meeting Minutes

THURSDAY, MAY 23, 2024 – 6:00 PM
COLUMBIA CITY, CITY HALL – 1840 SECOND STREET
CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1

CALL TO ORDER/ROLL CALL:

CONVENED:

Council President Forman called the Regular Meeting to order at 6:00 pm.

COUNCIL MEMBERS PRESENT:

Council President Rob Forman
Councilor Gordon Thistle
Councilor Jeff Reinan
Councilor Connie Quick

COUNCIL MEMBERS ABSENT:

Mayor Katrina Claridge

ALSO PRESENT:

Kim Karber, City Administrator/Recorder
Jerry Bartolomucci, Chief of Police

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2

CITIZEN INPUT:

2.1 Josh Brown – District Manager with Hudson Garbage regarding rate increases.

Josh Brown was unable to attend, so Kanale Tumlinson, Hudson's site manager, attended and answered questions from council.

MOVED (REINAN), SECONDED (THISTLE), AND CARRIED UNANIMOUSLY TO APPROVE THE HUDSON GARBAGE RATE INCREASE.

AGENDA ITEM 3

COUNCIL REPORTS:

3.1 **Audit Committee:** Councilor Forman reported the audit committee had a traditional meeting focusing on reviewing checks and revenue flow. The committee may meet sometime in the summer to go over narratives and internal controls. They will meet in September to conduct normal audit procedures.

3.2 **Hazard Committee:** Councilor Quick reported that Margie Korpela has moved out of town, so Jazzmin Love will now be the secretary. Margie is planning to stay involved.

3.3 **Parks Committee:** Councilor Reinan reminded everyone that the Memorial Day event was coming up on May 27th.

3.4 **Streets Committee:** Councilor Forman and Kim reported that the next meeting will be in October. The committee had completed their 5-year plan and the City will be

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applying for the Small City Allotment grant. Once notification is received on whether we received the grant the committee will go over the list and see if it needs to be adjusted in the October meeting.

3.5 Water & Sewer Committee: Councilor Thistle reported everything is good.

AGENDA ITEM 4

CONSENT AGENDA:

- 4.1 **Bills paid with check numbers 34878 through 34920 during the month of April 2024.**
- 4.2 **Expense vs Budget Report for the month ending April 30, 2024.**
- 4.3 **Combined balance sheet for the month ending April 30, 2024.**
- 4.4 **Minutes of the February 1, 2024, City Council Workshop Meeting.**
- 4.5 **Minutes of the April 4, 2024, City Council Workshop Meeting.**
- 4.6 **Minutes of the April 18, 2024, Regular City Council Meeting.**
- 4.7 **Minutes of the May 7, 2024, Special City Council Meeting.**
- 4.8 **Activity Report from the Chief of Police for the month of April 2024.**
- 4.9 **Activity Report from the Public Works Superintendent for the month of April 2024.**
- 4.10 **Activity Report from the City Administrator for the month of April.**
- 4.11 **Minutes of the December 19, 2023, Planning Commission Regular Meeting/Workshop Session.**
- 4.12 **Minutes of the March 12, 2024, Parks Committee Meeting.**
- 4.13 **Minutes of the March 27, 2024, Hazard Mitigation Planning Group Meeting.**
- 4.14 **Minutes of the April 9, 2024, Parks Committee Meeting.**
- 4.15 **Minutes of the April 23, 2024, Audit Committee Meeting.**
- 4.16 **Minutes of the May 7, 2024, Parks Committee Meeting.**
- 4.17 **Appointment of Jeff Caldwell to the Budget Committee.**

THE COUNCIL APPROVED THE CONSENT AGENDA BY UNANIMOUS ROLL CALL VOTE.

AGENDA ITEM 5

UNFINISHED BUSINESS:

5.1 Columbia Economic Team Membership.

MOVED (THISTLE), SECONDED (REINAN), AND CARRIED UNANIMOUSLY FOR THE CITY TO PAY THE \$875 GENERAL MEMBERSHIP FEE.

AGENDA ITEM 6

NEW BUSINESS:

6.1 First Reading of Council Bill No. 24-982: An Ordinance Declaring the City's Election to Receive State Revenues.

The Council completed the first reading of Council Bill No. 24-982.

6.2 Amendment No.1 to Construction Excise Tax Intergovernmental Agreement to Collect and Remit Tax between St. Helen's School District No. 502 and the City of Columbia City.

MOVED (QUICK), SECONDED (THISTLE), AND CARRIED UNANIMOUSLY TO AUTHORIZE SIGNATURE OF THE CONTRACT BETWEEN SAINT HELENS AND COLUMBIA CITY FOR AMENDMENT NO. 1 OF THE CONSTRUCTION EXCISE TAX AGREEMENT.

AGENDA ITEM 7

OTHER BUSINESS:

Bids for the City Hall and Community Hall: Micah is continuing to work with C&M Renovations to finalize the contract for repair and painting of the two buildings, current bid is \$41,390.00.

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City/County Dinner: Columbia City will be hosting the next City/County dinner. We are currently working on getting a caterer and setting a date.

Lignetics DEQ visit: Lignetics had a surprise DEQ visit on May 9th, and the conditions were similar to summer conditions when the residents have the biggest issue with dust pollution. Unfortunately, the air quality inspector cancelled, so there was only an inspector from the wastewater side. One of the findings was that the large piles of raw product are not supposed to be stored outside. They have 60 days to fix the issue. A report will be issued by DEQ once it is completed with a list of all the findings.

Proclamations: The City currently has no specific guidelines in place regarding proclamations and how the City enacts them. Kim will research and bring more information to the next meeting.

AGENDA ITEM 8

ADJOURNMENT:

8.1 There being no further business to come before the Council, the meeting adjourned at 6:59 pm.

APPROVED:

Katrina Claridge
Mayor

ATTEST:

Kim Karber
City Administrator/Recorder