

City Council Meeting Minutes

THURSDAY, JUNE 20, 2024 – 6:00 PM
COLUMBIA CITY, CITY HALL – 1840 SECOND STREET
CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1

CALL TO ORDER/ROLL CALL:

CONVENED:

Mayor Claridge called the Regular Meeting to order at 6:00 pm.

COUNCIL MEMBERS PRESENT:

Council President Rob Forman
Councilor Gordon Thistle
Councilor Jeff Reinan
Councilor Connie Quick

COUNCIL MEMBERS ABSENT:

None

ALSO PRESENT:

Kim Karber, City Administrator/Recorder
Jerry Bartolomucci, Chief of Police

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2

CITIZEN INPUT:

2.1 Public Hearing: To receive public testimony relating to a proposal to increase water and sewer rates by approximately 4% and to adjust the commercial and industrial sewer usage fees based upon recent winter water usage history.

Public Hearing opened.
No comments were heard from the public.
Public Hearing closed.

2.2 Public Hearing: To discuss the budget for the fiscal year beginning July 1, 2024 as approved by the Columbia City Budget Committee.

Public Hearing opened.
No comments were heard from the public.
Public Hearing closed.

AGENDA ITEM 3

COUNCIL REPORTS:

3.1 Audit Committee: No report.

3.2 Hazard Committee: Chair Quick said the next meeting is scheduled for Wednesday the 26th.

3.3 Parks Committee: Chair Claridge and Councilor Reinan reported we are waiting to find out if we get the Parks Masterplan grant and everyone seemed very happy with the Memorial Day celebration.

- 3.4 **Streets Committee**: No report.
- 3.5 **Water & Sewer Committee**: No report.

AGENDA ITEM 4

CONSENT AGENDA:

- 4.1 **Bills paid with check numbers 34921 through 34962 during the month of May 2024.**
- 4.2 **Expense vs Budget Report for the month ending May 31, 2024.**
- 4.3 **Combined balance sheet for the month ending May 31, 2024.**
- 4.4 **Minutes of the May 23, 2024, Regular City Council Meeting.**
- 4.5 **Activity Report from the Public Works Superintendent for the month of May 2024.**
- 4.6 **Activity Report from the City Administrator for the month of May 2024.**
- 4.7 **Minutes of the May 2024, Budget Committee Meeting.**
- 4.8 **Minutes of the June 2024, Parks Committee Meeting.**

THE COUNCIL APPROVED THE CONSENT AGENDA BY UNANIMOUS ROLL CALL VOTE.

AGENDA ITEM 5

UNFINISHED BUSINESS:

- 5.1 **Second reading of Council Bill No. 24-982: An Ordinance Declaring the City's Election to Receive State Revenues.**

The Council completed the second reading of Council Bill No. 24-982.

MOVED (THISTLE), SECONDED (REINAN), AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO 24-982 TO RECEIVE STATE REVENUES.

AGENDA ITEM 6

NEW BUSINESS:

- 6.1 **Council Bill No. 24-983; Resolution 24-1315-R: A Resolution Adopting the Budget, Making Appropriations, and Categorizing Taxes for the 2024-25 Fiscal Year.**

MOVED (QUICK), SECONDED (FORMAN), AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO 24-983.

- 6.2 **Council Bill No. 24-984; Resolution 24-1316-R: A Resolution providing for water rates and charges for the City of Columbia City in accordance with Ordinance No. 470: rescinding Resolution No. 23-1304-R.**

MOVED (THISTLE), SECONDED (REINAN), AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO 24-984.

- 6.3 **Council Bill No. 24-985; Resolution 24-1317-R: A Resolution adopting sewer charges and rates for the City of Columbia City in accordance with Ordinance No. 470; rescinding Resolution No. 23-1305-R.**

MOVED (FORMAN), SECONDED (QUICK), AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO 24-985.

- 6.4 **Request from Shelly Paulson to extend her Community Hall rental on July 27th, 2024 from 10 p.m. to midnight.**

MOVED (REINAN), SECONDED (THISTLE), AND CARRIED UNANIMOUSLY TO APPROVE THE REQUEST TO EXTEND THE COMMUNITY HALL RENTAL UNTIL MIDNIGHT ON JULY 27TH.

- 6.5 **Recommendation from City Administrator to promote Helen Johnson.**

MOVED (THISTLE), SECONDED (REINAN), AND CARRIED UNANIMOUSLY TO PROMOTE HELEN JOHNSON.

6.6 Discuss process for Columbia City Proclamations.

After discussion on how proclamations should be handled by the City, the Mayor and Council would like Kim to write up some parameters so in the future the requests will be managed consistently. Kim will have something for the next Council meeting.

AGENDA ITEM 7

OTHER BUSINESS:

7.1 Columbia Economic Team Membership.

Kim reported that after talking with Paul Vogel from the Columbia Economic Team there is currently no difference between benefits on different donation levels, but they are working on something regarding that for the future. She also reported similar sized cities as Columbia City were donating at the sustaining level, which is \$2875. After discussing it, the Mayor and Council decided to stay with the donation amount of \$875 they approved at the last council meeting.

7.2 Veteran's Day/Margaret Magruder.

Kim passed on a thank you message she received from Margaret Magruder wanting to thank the Mayor and Council for including her in the Memorial Day event and how beautiful and well maintained she thought the park was.

7.3 Pixie Park.

Kim reported that she has received word that the D.A.R. did vote to donate Pixie Park to Columbia City and they are working on the deed right now. Once that is completed, they will send it over to us to review.

7.4 City/County dinner

Kim reminded everyone about the city/county dinner we are hosting over at the Community Hall on July 9th with guest speakers Michael Sykes and Brandon Staehely from Columbia River PUD on the energy issues facing Columbia County.

7.5 Community Hall and City Hall

Renovations are scheduled to start the week of July 8th.

AGENDA ITEM 8

ADJOURNMENT:

8.1 There being no further business to come before the Council, the meeting adjourned at 6:47 pm.

APPROVED:

Katrina Claridge
Mayor

ATTEST:

Kim Karber
City Administrator/Recorder