

City Council Meeting Minutes

THURSDAY, JULY 18, 2024 – 6:00 PM
COLUMBIA CITY, CITY HALL – 1840 SECOND STREET
CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Claridge called the Regular Meeting to order at 6:00 pm.

COUNCIL MEMBERS PRESENT:

Council President Rob Forman
Councilor Gordon Thistle
Councilor Connie Quick

COUNCIL MEMBERS ABSENT:

Councilor Jeff Reinan

ALSO PRESENT:

Kim Karber, City Administrator/Recorder
Jerry Bartolomucci, Chief of Police
Micah Rogers, Public Works Superintendent

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **CITIZEN INPUT:**

AGENDA ITEM 3 **COUNCIL REPORTS:**

- 3.1 **Audit Committee:** No report.
- 3.2 **Hazard Committee:** No report.
- 3.3 **Parks Committee:** No report.
- 3.4 **Streets Committee:** No report.
- 3.5 **Water & Sewer Committee:** No report.

AGENDA ITEM 4 **CONSENT AGENDA:**

- 4.1 **Bills paid with check numbers 34963 through 34977 during the month of May 2024.**
- 4.2 **Bills paid with check numbers 34978 through 35022 during the month of June 2024.**
- 4.3 **Expense vs Budget Report for the month ending June 2024.**
- 4.4 **Revenue Analysis Report for the quarter ending June 2024.**
- 4.5 **Minutes of the June 20, 2024, Regular City Council Meeting.**
- 4.6 **Minutes of the June 26, 2024, Special City Council Meeting.**
- 4.7 **Activity Report from the Chief of Police for the month of May and June 2024.**
- 4.8 **Activity Report from the Public Works Superintendent for the month of June 2024.**
- 4.9 **Activity Report from the City Administrator for the month of June 2024.**
- 4.10 **Minutes of the April 2024, Hazard Mitigation Planning Group Meeting.**
- 4.11 **Minutes of the June 2024, Hazard Mitigation Planning Group Meeting.**

THE COUNCIL APPROVED THE CONSENT AGENDA BY UNANIMOUS ROLL CALL VOTE.

AGENDA ITEM 5 UNFINISHED BUSINESS:

5.1 Columbia City Proclamation Guidelines.

Mayor and Council did not have any additional guidelines they would like added for proclamations. Kim will put together a policy.

AGENDA ITEM 6 NEW BUSINESS:

6.1 Review of the Bargain and Sale Deed of Pixie Park from the Daughters of the American Revolution to Columbia City.

MOVED (QUICK), SECONDED (FORMAN), AND CARRIED UNANIMOUSLY TO ACCEPT THE DONATION OF PIXIE PARK TO COLUMBIA CITY.

6.2 Council Bill No. 24-987; Resolution 24-1319-R: A Resolution adopting a job description for the City of Columbia City, Oregon

MOVED (THISTLE), SECONDED (QUICK), AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO 24-987.

6.3 Council Bill No. 24-988; Resolution 24-1320-R: A Resolution determining a nuisance exists and requests the City abate.

MOVED (THISTLE), SECONDED (QUICK), AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO 24-988.

6.4 Council consideration of a request from Chief Bartolomucci for a road closure during the City Celebration event on August 10, 2024

MOVED (FORMAN), SECONDED (THISTLE), AND CARRIED UNANIMOUSLY TO APPROVE THE REQUEST FOR A ROAD CLOSURE ON AUGUST 10, 2024.

AGENDA ITEM 7 OTHER BUSINESS:

7.1 School playground equipment removal.

The current equipment is being replaced and the old equipment has been removed. It was purchased by the City and donated to the school with the provision that the City would get first rights to it when it was no longer being used. The school did not check with the City before taking it to the scrap yard. No action is being taken at this time.

7.2 Pixie Park Sign.

Micah explained that the entrance sign in Pixie Park will need some repairs. He said there are no current safety issues and will investigate it more once it has been donated to the City.

7.3 Community Hall and City Hall work.

The work has started and will hopefully be completed in 3 weeks barring any issues.

7.4 Preliminary Audit for FY 2024.

3 Regular City Council Meeting
July 18, 2024

The preliminary audit has been completed and the only recommendation they made was upping our crime insurance. This had already been done with our new insurance policy that started July 1st. The final audit is tentatively scheduled for September 6th.

7.5 Water Management Comp Plan.

Micah and Kim had a meeting with staff from CwM-H2O to answer some outstanding questions they had, and we should be getting a draft of the comp plan from them soon. They might have some updates they want us to make to our water curtailment ordinance.

AGENDA ITEM 8

ADJOURNMENT:

8.1 There being no further business to come before the Council, the meeting adjourned at 6:30 pm.

APPROVED:

Rob Forman
Council President

ATTEST:

Kim Karber
City Administrator/Recorder