

City Council Meeting Minutes

THURSDAY, MARCH 20, 2025 – 6:00 PM
COLUMBIA CITY, CITY HALL – 1840 SECOND STREET
CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Alex Reed called the Regular Meeting to order at 6:00 pm.

COUNCIL MEMBERS PRESENT:

Mayor Alex Reed
Council President Rob Forman
Councilor Gordon Thistle
Councilor Connie Quick

COUNCIL MEMBERS ABSENT:

Councilor Lyle Bluhm

ALSO PRESENT:

Kim Karber, City Administrator/Recorder

ATTORNEY PRESENT:

None

A quorum was present, and due notice had been published.

AGENDA ITEM 2 **PUBLIC HEARINGS:**

AGENDA ITEM 3 **CITIZEN INPUT:**

3.1 **Jak Massey, South Columbia County Chamber of Commerce update.**

Jak, outreach director, talked about the membership stats and the different benefits of their memberships. They host different networking events, ribbon cutting celebrations, monthly coffee and commerce, monthly happy hour events, and an annual awards banquet. If Columbia City has any events coming up let Jak know and she will see how the Chamber can participate and advertise for us.

AGENDA ITEM 4 **COUNCIL REPORTS:**

4.1 **Audit Committee:** No report.

4.2 **Hazard Committee:** No report. Next meeting is on March 26th.

4.3 **Parks Committee:** Kim reported there was not a quorum, so we were unable to hold the meeting. Next meeting is scheduled for April 8th.

4.4 **Streets Committee:** No report.

4.5 **Water & Sewer Committee:** Chair Thistle inquired about the water main break. Kim reported that a contractor hit a water main underneath a driveway apron. Several areas were affected by loss of pressure but once PW engaged the shut off's the area affected was Tahoma and a few houses on Lincoln. CCOM helped with sending out an alert and Corey Pedron with the County's emergency management helped by getting us some bottled water which Chief Bartolomucci and PW handed out to each of the houses affected by the boil water notice.

AGENDA ITEM 5

CONSENT AGENDA:

- 5.1 Bills paid with check numbers 35357 through 35394 during the month of February 2025.
- 5.2 Expense vs Budget Report for the month ending February 2025.
- 5.3 Combined balance sheet for the month ending February 2025.
- 5.4 Minutes of the February 20, 2025, Regular City Council Meeting.
- 5.5 Activity Report from the Chief of Police for the month of February 2025.
- 5.6 Activity Report from the City Administrator for the month of February 2025.
- 5.7 Minutes of the December 11, 2024, Audit Committee Meeting.
- 5.8 Activity Report from the Public Works Superintendent for the month of February 2025.
- 5.9 Minutes of the March 6, 2025, Special City Council Meeting.

THE COUNCIL APPROVED THE CONSENT AGENDA BY UNANIMOUS ROLL CALL VOTE.

AGENDA ITEM 6

UNFINISHED BUSINESS:

- 6.1 **Second Reading of Council Bill No. 25-993: An Ordinance Granting a Franchise ("Franchise") to Qwest Corporation D/B/A CenturyLink QC on Behalf of Itself and Its Operating Affiliates ("CenturyLink") to Operate and Maintain a Telecommunications System ("System") in the City of Columbia City, Oregon ("City").**

The Council completed the second reading of Council Bill No. 25-993.

MOVED (FORMAN), SECOND (QUICK) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL 25-993.

AGENDA ITEM 7

NEW BUSINESS:

- 7.1 **First Reading of Council Bill No. 25-994: An Ordinance Granting a Non-Exclusive Gas Utility Franchise to Northwest Natural Gas Company, and Fixing Terms, Conditions and Compensation of Such Franchise and Repealing Ordinance No. 14-683-O and 14-687-O.**

The Council completed the first reading of Council Bill No. 25-994.

- 7.2 **Council Bill No. 25-996: A Resolution Authorizing a Transfer of Appropriations within the General Fund During the Fiscal Year Beginning July 1, 2024.**

MOVED (THISTLE), SECOND (FORMAN) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL 25-996.

- 7.3 **Council Bill No. 25-997: A Resolution adopting a five-year capital improvement program for the 2025-26 fiscal year.**

MOVED (THISTLE), SECOND (QUICK) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL 25-997.

- 7.4 **Park Use Permit from Heather Epperly Agency, Inc.**

MOVED (FORMAN), SECOND (THISTLE) AND CARRIED UNANIMOUSLY TO APPROVE THE PARK USE PERMIT WITH NO CONDITIONS FROM THE HEATHER EPPERLY AGENCY, INC APPLICATION.

- 7.5 **Contribution Request from LOC Foundation.**

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MOVED (QUICK), SECOND (THISTLE) AND CARRIED UNANIMOUSLY TO NOT MAKE A DONATION TO THE LOC FOUNDATION.

7.6 Local Government Funding Authorization and Service Provider Form between DEQ, the City of Columbia City, and Waste Connections of Oregon Inc DBA Hudson Garbage Service.

MOVED (FORMAN), SECOND (THISTLE) AND CARRIED UNANIMOUSLY TO APPROVE THE FUNDING AND SERVICE PROVIDER FORMS THAT GIVES AUTHORITY FOR HUDSON GARBAGE TO APPLY AND RECEIVE FUNDS FROM THE DEQ FOR THE RECYCLING MODERNIZATION ACT THAT IS GOING INTO EFFECT JULY 1, 2025.

7.7 Professional Services Agreement between Conservation Technix and the City of Columbia City pending lawyer approval.

MOVED (QUICK), SECOND (FORMAN) AND CARRIED UNANIMOUSLY TO APPROVE THE AGREEMENT BETWEEN CONSERVATION TECHNIX AND THE CITY OF COLUMBIA CITY FOR UPDATING THE PARKS MASTERPLAN PENDING LAWYER APPROVAL.

AGENDA ITEM 8 OTHER BUSINESS:

8.1 Water Management and Conservation Plan (WMCP) Update

Kim reported that we have received the final order that our WMCP Plan has been approved by the State.

8.2 Streaming Meetings

Kim reported that she had talked with OGEC about streaming meetings, and they said that to the 'extent reasonably possible' ALL meetings should be streamed. Another thing they said was if we offer the in-person audience the ability to provide testimony/speak/input then the same option needs to be provided to the people who are streaming. That brings us back to having to purchase all the different equipment. At this point in time the City cannot afford to purchase all the equipment needed and pay the overtime for the staff to run streaming meetings.

8.3 Update to Nuisance order on 5th Place

Kim reported that the nuisance on 5th Place is scheduled to be cleaned up this March 26th – 28th.

AGENDA ITEM 9 ADJOURNMENT:

9.1 There being no further business to come before the Council, the meeting adjourned at 7:09 pm.

APPROVED:

Alexander Reed
Mayor

ATTEST:

Kim Karber
City Administrator/Recorder