

City Council Meeting Minutes

THURSDAY, SEPTEMBER 18, 2025 – 6:00 PM
COLUMBIA CITY, CITY HALL – 1840 SECOND STREET
CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 CALL TO ORDER/ROLL CALL:

CONVENED:

Mayor Alex Reed called the Regular Meeting to order at 6:00 pm.

COUNCIL MEMBERS PRESENT:

Mayor Alex Reed
Councilor Gordon Thistle
Councilor Connie Quick
Councilor Lyle Bluhm

COUNCIL MEMBERS ABSENT:

Council President Rob Forman

ALSO PRESENT:

Kim Karber, City Administrator/Recorder

ATTORNEY PRESENT:

None

A quorum was present, and due notice had been published.

AGENDA ITEM 2 PUBLIC HEARINGS:

None

AGENDA ITEM 3 CITIZEN INPUT:

None

AGENDA ITEM 4 COUNCIL REPORTS:

4.1 Audit Committee: No report.

4.2 Hazard Committee: Chair Quick reported they are not scheduled to have the next meeting until January.

4.3 Parks Committee: The advisory committee meeting to go over the survey results will be in October.

4.4 Streets Committee: No report.

4.5 Water & Sewer Committee: No report.

AGENDA ITEM 5 CONSENT AGENDA:

5.1 Bills paid with check numbers 35630 through 35671 during the month of August 2025.

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- 5.2 Expense vs Budget Report for the month ending August 31, 2025.
- 5.3 Combined balance sheet for the month ending August 31, 2025.
- 5.4 Minutes of the August 21, 2025, Regular City Council Meeting.
- 5.5 Activity Report from the City Administrator for the month of August 2025.
- 5.6 Activity Report from the Public Works Superintendent for the month of August 2025.
- 5.7 Activity Report from the Chief of Police for the month of August 2025.
- 5.8 Minutes of the July 30, 2025, Hazard Mitigation Planning Committee
- 5.9 Combined balance sheet for the month ending June 30, 2025.
- 5.10 General Ledger Budget vs Fund Balance Report.

THE COUNCIL APPROVED THE CONSENT AGENDA BY UNANIMOUS ROLL CALL VOTE.

AGENDA ITEM 6 UNFINISHED BUSINESS:

None

AGENDA ITEM 7 NEW BUSINESS:

7.1 Review of Waste Management's scheduled rate increase of 3.329% on drop box collection services effective October 1, 2025.

MOVED (QUICK), SECONDED (THISTLE), AND CARRIED UNANIMOUSLY TO APPROVE WASTE MANAGEMENT'S RATE INCREASE OF 3.329%.

AGENDA ITEM 8 OTHER BUSINESS:

8.1 Tree Height/Trees Planted in Rows

Kim reported that she did verify with Helen that the City has no tree height or trees planted in-a-row restrictions in our ordinances. Any restrictions that are in HOA's or CCR's are not enforceable by the City, they are a civil matter.

8.2 Mini-Mart

Kim updated Council that the Mini-Mart had located their dry wells, cleaned out the lines leading to them, and things should be draining. One of the lines had sunk and that is planned to be fixed. They have also set it up to have the lines regularly cleaned out.

8.3 Audit

Kim reported that when working on the fixed assets for the 2025 fiscal year audit she discovered a check that was miscoded and needed to be reassigned from one account to another and that ended up overdrawing a capital outlay category. This will be noted in our audit report.

8.4 City Training

There is training that the Council and different committees are required to take during their terms in office. Kim will be sending out an email letting everyone know who needs to take the training and where they can sign up for it.

8.5 Historical Markers

Kim showed the Council pictures of the historical metal markers made by the interns at the OMIC research and development facility. They are looking for input on where we want them placed. This will continue to be researched.

8.6 Volunteers

Mayor Reed discussed our need for volunteers to fill the spots we have open and the ones that will come up in the future. What are some different ways to recruit volunteers and bring awareness - Cold calls? Booth at a corner? A-frame advertising? There were no responses to the article that Rob wrote for the last newsletter asking for volunteers.

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AGENDA ITEM 9 ADJOURNMENT:

9.1 There being no further business to come before the Council, the meeting adjourned at 6:38 pm.

APPROVED:

Alexander Reed
Mayor

ATTEST:

Kim Karber
City Administrator/Recorder