

The City of Columbia City
In Columbia County on the Columbia River



PARKS COMMITTEE MEETING MINUTES

March 29, 2022 - 6:00 P.M.

VIA ZOOM MEETING ACCESS LINK:

<https://us06web.zoom.us/j/86087312900?pwd=azVlaTk4Q2hzbIRHR2p1UVZ6T1NEdz09>

Meeting ID: 860 8731 2900 Passcode: 479437 Phone: +1 253 215 8782 US

Present:

Katrina Claridge, Committee Chair
Jack Hruska, Committee Member
Micah Rogers, Public Works Superintendent
Mike McGlothlin, City Administrator
Sally Ann Marson, Citizen

Chair Claridge called the meeting to order at 6:00 pm.

1. Discussion regarding planning, logistics, and event program for the City's Memorial Day Celebration; to be held on May 30, 2022: City Administrator Mike McGlothlin provided an update to the committee on planning, logistics, and the status of the event program for the Memorial Day Celebration. He said that initial work on all three areas for this event are progressing with much of the logistical support being completed and that the event program is shaping up as it should be.

2. Status Review of City Parks: Public Works Superintendent Micah Rogers provided the following update for the city's parks:

Veterans Park: Work has already started in prepping the park for the Memorial Day Celebration and the Columbia County Work Crew will also be utilized for final site work prior to the event.

Rivers Walk Project: Public Works has completed work on cutting and laying the first phase of the trail to the extent that can be accomplished. A pending geotechnical review and report is necessary due to the extreme slopes and reduced trail bed capability that run approximately 300 feet behind the residences along Mattie Street. Once the geotechnical report is complete the city will have better plans for moving forward with the completion of the project.

General Park Info: Mowing has started but not working on specific projects within other parks yet. A Parks Project List has been developed and will include the use of the Columbia County Work Crew to begin work in Bundy Park and the installation of the shade sails at Harvard Park.

3. Discussion regarding recruitment of volunteers for assistance in City Parks: After discussion of different ways to solicit volunteers the committee decided to establish and publicize a workday within Harvard Park, with the initial date of Saturday May 14, 2022, being decided upon. (This date was later changed to Saturday June 25, 2022, due to a scheduling conflict with the City's Spring Cleanup date). Work that is scheduled to be accomplished includes the edging and wedding of flower beds, trimming shrubbery, and painting/repairs needed for the installed playground equipment. This project will be publicized through the city's newsletter, website, Facebook page and at the upcoming Michael Allen Harrison concert at the Columbia City Community Hall.

4. Other Business: The following additional topics were also discussed by the committee:

- Proceeds from the Michael Allen Harrison concert on May 2, 2022, will go towards supplementing the parks maintenance budget and attendance at the concert by Parks Committee membership would be greatly appreciated.
- A Trex bench that was created from recyclable material is available to the Parks Committee from the DAR-Multnomah Chapter for placement in one of the city's parks. The committee discussed its placement, and it was decided that the bench would be stored at the Public Works City Shop until it was ready for placement at either Bundy Park, after work crew completion of maintenance project, or along the Rivers Walk Trail, prior to its opening.
- Discussion took place regarding the frequency and format for ensuing Parks Committee meetings. After discussion it was decided that the committee would continue to meet at 6:00 pm and would convene every other month during the spring and summer months and quarterly during the fall and winter months. The City Administrator would also seek to form a consensus of committee members to decide upon whether the meetings would continue to be virtual or if in-person meetings were desired to resume.
- Sally Ann Marson mentioned that assistance is needed with park maintenance at Carolyn King Park due to the citizen who was providing maintenance to the park could no longer do so. Public Works Superintendent Micah Rogers said that he would add this to the work list for the Columbia County Work Crew and that it would be conducted when the work crew was working at the city's lower reservoir.

5. Discussion regarding date for next meeting: The next meeting of the Parks Committee was set for Tuesday May 10, 2022, at 6:00 pm in the Council Chambers at City Hall.

6. Adjournment: The meeting adjourned at 6:52 pm.