

Water and Sewer Committee Meeting Minutes
February 16, 2021 – 6:30 pm
Community Hall, 1850 Second Street, Columbia City, Oregon

Members Present-

Gordon Thistle, Chair
Jeff Reinan
John Burdett

Attendees-

Mike McGlothlin, City Administrator/Recorder
Micah Rogers, Public Works Superintendent

Meeting called to order at 6:30 pm.

1. Review of Budget Information:

In order to prepare for the upcoming annual budget cycle, a review of the Five-Year Capital Improvement Program (CIP) was conducted with the committee members. At the conclusion of the CIP review it was the consensus of the committee that with the Water Reservoir and Waterline Improvements Project finishing in the 2020-21 budget year, that the remaining water projects would be tentatively scheduled for the 2022-23 and 2023-24 budget years. This scheduling is specific to the water projects for the Fourth Street Waterline Replacement (I to I Streets) with Hydrant Installation and the Fifth Street Waterline Replacement (E to C Streets) with Hydrant Installation; respectively.

The designated sewer project for the 2021-22 budget year is the completion of the Steel Tank Abandonment and Sewer Main Connection. The K Street Pump Station Project, scheduled for the 2022-23 and 2023-24 budget years, will be primarily conducted by Public Works personnel; with sub-contracting as is needed. The subsequent sewer projects of Steel Tank Replacement, Inflow & Infiltration (I&I) Reduction, E Street Sewer Main Replacement, and Tank Abandonment will be scheduled for completion accordingly within the Five-Year CIP based upon the results of the 2021-22 budget year project.

2. Project Updates:

Water Reservoir and Waterline Improvements Project:

- Replaced 3500 LF of cast iron waterline with PVC waterlines, added fire hydrants as needed, and added seismic upgrades to the lower level steel reservoir. These activities were completed in the 2019-20 budget year. Upper level reservoir coating improvements and seismic upgrades are scheduled for completion by May 18, 2021. This project

is funded by grants from FEMA and loans, parts of which are forgivable, from Business Oregon.

Fourth Street Water Line Replacement (I to L Streets) and Hydrant Installation:

- Remains projected for completion within the 2022-23 budget year.

Fifth Street Water Line Replacement (E to C Streets) and Hydrant Installation:

- Remains projected for completion within the 2023-24 budget year.

K Street Pump Station Improvements Project:

- Due to extended construction for the City's Water Reservoir and Waterline Improvement Project this project is planned to be moved to the 2022-23 and 2023-24 budget years; respectively, for completion. Public Works personnel will lead on this project and will sub-contract as needed.

Steel Tank Abandonment and Sewer Main Replacement:

- Preliminary engineering scope of work has been completed. Like the K Street Pump Station Improvements Project, associated construction delays from the Water Reservoir and Waterline Improvements Project have made moving this project completion to the 2021-22 budget year necessary.

Steel Tank Replacement Project:

- Due to the above mentioned construction delays, each portion of this project is planned to be conducted and completed in the 2022-23 and 2023-24 budget year cycles.

Inflow and Infiltration (I&I) Reduction Project:

- With the aforementioned projects being shifted as noted, this project is planned to be shifted to the 2022-23 budget year.

E Street Sewer Main Replacement (west side of Hwy. 30 to Second Street) Project:

- This project remains for plans to be undertaken and completed within the 2023-24 budget year.

Tank Abandonment Project:

- This final phase of septic tank abandonments remains scheduled for the 2023-24 budget year.

3. Other Business: None

4. **Adjournment:** Meeting adjourned at 7:15 p.m.