

**Water and Sewer Committee Meeting Minutes**  
**February 16, 2022 – 6:30 pm**  
**Cit Hall, 1840 Second Street, Columbia City, Oregon**

Members Present-

Gordon Thistle, Committee Chair  
John Burdett, Committee Member  
Chuck Garman, Committee Member  
Finos Lunsford, Committee Member

Attendees-

Mike McGlothlin, City Administrator/Recorder  
Micah Rogers, Public Works Superintendent

Meeting called to order at 6:30 pm.

**1. Review of Budget Information:**

To prepare for the upcoming annual budget cycle, a review of the Five-Year Capital Improvement Program (CIP) was conducted with the committee members, led by the City Administrator and the Public Works Superintendent. At the conclusion of the CIP review it was the consensus of the committee that the below listed water and sewer projects need re-pricing due to inflationary increases, consolidate into single projects where possible, and explored for funding through the City's allotment of American Rescue Plan Act (ARPA) 2021 revenues:

1. Fifth Street Water Line Replacement (E to C Streets) and Hydrant Installation. If not consolidated with the Fourth Street Waterline Replacement Project, this project will be scheduled for completion within the 2023-24 Fiscal Year.
2. Fourth Street Water Line Replacement (I to L Streets) and Hydrant Installation. If not consolidated with the Fifth Street Waterline Replacement Project, this project will be scheduled for completion within the 2025-26 Fiscal Year.
3. K Street Pump Station Improvements Project. All primary equipment and materials for this project is in the Public Works inventory. Re-pricing is being conducted for ancillary materials and labor costs as Public Works will act as a supervising general contractor over the labor activities of a future identified sub-contractor. This project is planned to be conducted within the 2022-23 Fiscal Year.
4. Steel Tank Abandonment and Sewer Main Replacement Project. This project is currently on-going. While it was originally scheduled to be completed by December 31, 2021, engineering delays wrapping up previous projects were encountered. This project will continue into the 2022-23 Fiscal Year and is targeted for completing by October 31, 2022.

5. Steel Tank Replacement Project. This project is dependent upon the completion of the Steel Tank Abandonment and Sewer Main Replacement Project, which is outlined in project number four's description. It will be re-priced and reviewed for consolidation with the remaining listed projects.
6. Inflow and Infiltration (I&I) Reduction. This project is dependent upon the completion of the Steel Tank Abandonment and Sewer Main Replacement Project, which is outlined in project number four's description. It will be re-priced and reviewed for consolidation with the remaining listed projects.
7. E Street (west side of Highway 30 to Second Street) Sewer Main Replacement Project. This project is dependent upon the completion of the Steel Tank Abandonment and Sewer Main Replacement Project, which is outlined in project number four's description. It will be re-priced and reviewed for consolidation with the remaining listed projects.
8. Tank Abandonment Project. This project is dependent upon the completion of the Steel Tank Abandonment and Sewer Main Replacement Project, which is outlined in project number four's description. It will be re-priced and reviewed for consolidation with the projects listed as numbers 5 through 7.

Discussion also took place amongst the committee regarding to the establishment of an overflow drain for the City's upper reservoir. This project was originally part of the Waterline and Reservoir Improvements Project but had to be postponed due to costs associated with project financing. The committee discussed options for protecting against an overflow incident; from proceeding in the future with the overflow drain to the installation of a protective berm. At the conclusion of the discussion, it was determined to be the best course of action to have both options priced for engineering and construction costs, reestablish the necessary construction easement if the overflow drain was selected as the best option as the current one expires in November of 2022, and to then set within the city's Five-Year CIP.

**2. Project Updates:**

With the formatted responses for item 1 (Review of Budget Information), and the noted proposed improvements to the city's overall CIP process, each of the projects were updated individually within the previous item.

**3. Other Business:** None

**4. Adjournment:** Meeting adjourned at 7:55 p.m.